

# Student Support

**We pride ourselves on the level of support we offer our students. From course and careers advice, to tutorials, additional learning support and counseling, we've got it covered!**

## Admissions

The Admissions Team can provide information around your application, help you apply and advise you on materials and equipment. **Tel: 01483 44 87 18** or email: [gcapplications@guildford.ac.uk](mailto:gcapplications@guildford.ac.uk).

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## Careers, Advice and Guidance

The Careers, Information, Advice and Guidance team, can support you in your journey through College and in helping you make key choices with regards your future education, employment and training options. They can help you every step of the way, from choosing the right college course to equipping you with essential 'employability skills' that you will need to succeed in an increasingly competitive job market when you leave College. The team are skilled in offering Advice and Guidance on everything from job search skills, writing CVs, preparing for job interviews to writing personal statements for university applications. They can also help you access up to date and relevant information by introducing you to a wide range of careers resources, both electronic and paper based. **Tel: 01483 44 85 85** or email: [careers@guildford.ac.uk](mailto:careers@guildford.ac.uk)

Look out too for our Schools Liaison Team, who visit many schools around the area.

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## Tutorials

All students are supported by a personal tutor who will help you in developing your academic, professional and personal skills so that you are able to do your best on your chosen course. You see your personal tutor for group tutorials and on a regular one-to-one basis when you will create targeted plans to help you to achieve your goals.

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## Personal Support

Student Services can help you if you are facing financial difficulties, need counselling, personal support or advice, are looking for accommodation or require travel or childcare assistance. **Tel: 01483 44 85 85** or email: [info@guildford.ac.uk](mailto:info@guildford.ac.uk)

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## Accommodation

The College Accommodation Team supports students in our Halls of Residence at Merrist Wood College. We also offer a Residential Bursary Scheme to assist qualifying students with costs. To be eligible for the Residential Bursary Scheme you need to be studying your first full-time Level 2 or 3 vocational course and unable to find a similar course locally to your home (within reasonable travelling distance). For more information on accommodation or the bursary **Tel: 01483 88 40 93**.

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## Safety and Wellbeing

The College is committed to safeguarding and promoting the wellbeing and welfare of students. If at any time you have concerns such as bullying or staying safe please call the Head of Safeguarding Tel: 01483 44 85 61 or email: [besafe@guildford.ac.uk](mailto:besafe@guildford.ac.uk)

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## Religion

Students from all faiths and cultures are welcomed by the College. Support can be offered to students to support their religion. The Retreat at Guildford College is a dedicated room for prayer and reflection.

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## Additional Learning Support

We are fully committed to widening participation and supporting students with learning difficulties and disabilities. Students with dyslexia, physical disabilities, sensory impairments, emotional or behavioural difficulties have access to individual support and specialist help where needed.

If you are a Higher Education student, you can apply for a Disabled Students' Allowance (DSA) if you have a disability, long-term health condition, mental health condition or a specific learning difficulty like dyslexia. The support you get depends on your individual needs and not on income. Visit the [DSA website](#) for more details.

If you have any additional support needs please tell us what you need so that we can make all reasonable adjustments to help you reach your full potential. **Tel: 01483 44 87 17.**

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## Student Voices

The College encourages all students to participate and contribute to the life of the College. Be a Student Rep, stand for office, take part in the Student Voices Conference or email: [studentvoices@guildford.ac.uk](mailto:studentvoices@guildford.ac.uk)

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## International Centre

Every year the International Centre helps over 1000 students from 100 different countries. We provide airport transfers and can advise you on finding accommodation, jobs, banking, insurance and health service registration. As well as courses in this prospectus there are a range of English and International Access Programmes. **Tel: +44 1483 44 86 90** or Email: [international@guildford.ac.uk](mailto:international@guildford.ac.uk)

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